



LEAD VOLUNTEER, FESTIVALS

Join the Elmhurst Centre for Performing Arts' dedicated and dynamic team as we grow, build something beautiful, and make an incredible impact with this once-in-a-lifetime opportunity to bring a state-of-the-art venue for live theater, music, dance, comedy, and events to the western suburbs of Chicago. www.ecpa-elmhurst.org

ECPA brings national talent to Elmhurst while highlighting local performing artists through our many events throughout the year.

The Elmhurst Centre for Performing Arts is seeking a high school volunteer to lead a team in participation at various festivals in the western suburbs of Chicago (Elmhurst, Hinsdale). The ideal candidate will be self-motivated, detail-oriented, and be enthusiastic in their outreach to the public.

The goal of participation in area festivals is to inform the public about ECPA and our mission to build a state-of-the-art venue for live theater, music, dance, comedy, and events. The Lead Volunteer, Festivals, will report to the Managing Director, supporting ECPA's participation in the following festivals: Art in Wilder Park (2 days), Hinsdale Fine Arts Festival (2 days), Pride Fest, Rock the Block.

The Lead Volunteer will have the opportunity to:

- Create an engaging activity for all ages, to be executed across all festivals. This year, we had a giant fortune teller created. Visitors played and then told us a joke, shared their most beloved musical, sang their favorite song, or showed us their best dance move.
- Choose hand-out (candy, small paper fortune teller etc.) for booth. Manage inventory.
- Manage outreach and planning of shifts to ensure each festival has adequate volunteers (An ECPA Staff Member or Board Member will always be on-site).
- Create and adhere to a simple budget.
- Assist with Social Media content from all Festivals.
- Identify the impact of each event through collected names of those interested in engaging with ECPA, whether as a Donor, Volunteer, Sponsor, Board Member, or other.

Festival dates are listed at <https://www.ecpa-elmhurst.org/upcoming-events/>

Average volunteer hours per festival are as follows:

Art in Wilder Park (Friday set up, Saturday, Sunday, Sunday tear down): 16-20 hours

Hinsdale Fine Arts Festival (Friday Set up, Saturday, Sunday, Sunday tear down): 16-20 hours

Pride Fest (Saturday set up and tear down): 5 hours

Rock the Block (Saturday set up and tear down): 8 hours

TOTAL VOLUNTEER HOURS: ~45-53 hours

This volunteer position is perfect for a student who likes to connect with all ages in their community, is interested in non-profit participation, and would like the opportunity to manage events on a small scale. This Volunteer Position boasts high visibility, community engagement, leadership development, and significant volunteer hours.

Interested applicants should send a cover letter and resume to Shawna Roubitchek at ECPAelmhurst@gmail.com. Visit www.ECPA-Elmhurst.org to learn more.